University of South Carolina Sumter

Continuing Education
Course Offerings
Spring 2015

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Continuing Education at USC Sumter

The courses in this catalog are designed to enrich your life and help you pursue your interests! Our personal enrichment classes are ideal for anyone looking to get more out of life. Whether you’re looking to take up a new hobby, get your household affairs in order or improve your health and wellness, our personal enrichment courses will help you attain your goals. We design courses to help you find a balance of mind, body and spirit.

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Personal Enrichment

Event and Wedding Planning
Gain an overview of planning events from a corporate and wedding planner's perspective covering topics such as how to plan business meetings and conferences, working with vendors, contracts, seating, protocol, business etiquette, use of social media and webinars in events, and other related topics.

The three course sequence is $999.00

Event & Wedding Planning I
Part one of a three-course certificate program. Master the scope of duties, personal interest and aptitude, potential career paths, self-preparation to begin a business and the components of a basic event planning client consultation. Participation in an assigned class event is required for certificate completion.

Date: January 16 & 23, 2015 (Fridays)
Time: 9:00 am - 4:00 pm
Cost: $339.00
Location: Anderson Library Conference Room 102

Event & Wedding Planning II
Part two of a three-course certificate program. You will receive step-by-step instructions, worksheets and checklists, guidance for selecting venues/vendors, contract negotiation skills, protocol/etiquette, dealing with VIP's, security issues, etc. Prerequisite: Event and Wedding Planning I. All materials included in price.

Date: February 13 & 20, 2015 (Fridays)
Time: 9:00 am - 4:00 pm
Cost: $339.00
Location: Anderson Library Conference Room 102

Event & Wedding Planning III
It all comes together in this course which offers guidance and resources for the event professional and wedding consultant who is ready to put knowledge into action. This class covers all aspects of starting a business, creating a business plan, and marketing. Prerequisites: Event Planning I and II. All materials included in price.

Date: March 20 & 27, 2015 (Fridays)
Time: 9:00 am - 4:00 pm
Cost: $339.00
Location: Anderson Library Conference Room 102

Congaree National Park Nature Hike
Join us on a day trip to Congaree National Park led by USC Sumter Naturalist Austin Jenkins. Congaree is home to the largest remaining expanse of old growth bottomland hardwood forest in the Southeastern United States. It is home to several national champion trees and an astonishing level of biodiversity. Our trip will take us through the swamp to experience and better understand its many wild wonders. For more information about Congaree National Park, visit their website here ...
Logistics: The bus will leave from the Anderson library at 8:00 am and arrive at Congaree by 9:00 am. We will depart by 3:00 pm to return to USC Sumter by 4:00 pm. The trail is flat, and the pace will be slow. The total length of the hike will be approximately 2 miles, so be sure to wear good hiking/walking shoes. Bathrooms are available at the visitor's center upon arrival but not along the trail during the course of the day. Pack a picnic lunch for a picnic at Weston Lake.

Date: April 1, 2015 (Wednesday)
Time: 8:00 am – 4:00 pm
Cost: $45.00
Locally Owned and Grown
The participants in this class will visit three local farms and a farm store. We will start off the day visiting Wil-Moore Farms, a third generation family farm business that produces healthy, nutritious food that you can feel good about eating. Their farm is pasture based where all of the animals are raised on certified organic pasture. Our next stop will be Paradise Acres a small family-run farm that uses organic practices to grow a variety of seasonal vegetables, perennial plants and flowers. Come meet and feed the friendly free-range chickens, peacocks, turkeys, guineas and goats! Also learn about the benefits of raised-bed vegetable production and using guinea hens for pest and snake control. Next we will visit Doko Farm and learn what has changed and what has stayed the same on this family-owned farm that was started in the mid-1800’s! See their rare, heritage breed chickens, their herd of pygmy goats, and especially, enjoy the beautiful setting of this rural farm.

Date: April 22, 2015 (Wednesday)
Time: 9:00 am - 4:00 pm
Cost: $50.00 (includes lunch)

Couponing
The course would introduce participants to coupon basics such as general information on coupons, where to find coupons, coupon lingo, store policies in Sumter, coupon management and how to plan and organize your shopping trips. These techniques should help the average person begin to significantly save on their shopping trips. Participants will receive a copy of the information being presented with a note taking section as well as valuable information to save money!

Date: January 29, 2015 (Thursday)
Time: 6:00 pm - 8:00 pm
Cost: $25.00
Location: Anderson Library Bibliographic, Room 122

Introduction To The iPAD
In this interactive class taught by an iPAD technology expert, participants will learn how to get the most out of the latest Apple iPad technology. Designed for new users or those seriously considering purchasing an iPad, this course will cover the essentials such as options, gestures, settings and the differences between an iPad and a computer. There will be an introduction to the Apple installed Apps and instruction of how to navigate your device. iPad, iPad2, and iPad3 owners are all welcome and should bring their devices with them to class.

Date: January 29, 2015 (Thursday)
Time: 6:00 pm – 9:00 pm
Cost: $55.00
Location: Business Administration Building, Room 119

Introduction to the iPHONE
This class provides instruction on the features and capabilities of the iPhone. Participants will learn about apple technology and the phone’s features as well as learn more about Apple installed Apps, Safari, Notes, Mail, Camera, Photo Album, Calendar and Contacts. Discover a variety of valuable Apps for education, business and personal use.

Date: February 12, 2015 (Thursday)
Time: 6:00 pm – 9:00 pm
Cost: $55.00
Location: Business Administration Building, Room 119

Concealed Weapons Permit Course
This class provides participants with the training required to apply for a South Carolina Concealed Weapons Permit covering proper handling and use of firearms, self-defense law, firearms safety and shooting fundamentals. The class will also include information about the Concealed Weapons Law to assist participants with passing the written test as well as the shooting qualification at the end of the class required for individuals to apply for the permit. It is recommended that students bring a handgun for the qualification course plus 50 bullets; however, a gun will be provided for students without an acceptable handgun. In the latter
case, students must furnish ammunition. Information about the Concealed Weapons Law may be found at the South Carolina Law Enforcement Division website.

**Date:** February 7, 2015 (Saturday)
**Time:** 8:30 am - 5:30 pm
**Cost:** $95.00
**Location:** Business Administration Building, Room 119

**Puppy Kindergarten / Dog Obedience**
Paula Cearley, a dog training enthusiast, will share her knowledge about dog behavior and training to teach the basics in dog obedience through a series of hands-off techniques training dogs to be more obedient pets and owners learn how to win your dog’s loyalty and respect. Basic commands and socialization with other dogs as well as people will be covered. Puppies will learn proper eye contact laying the groundwork of obedience. Training using commands such as stay, sit, come, down and heel will be covered. Behavior modification techniques to achieve desirable behaviors and prevent common problems such as jumping, nipping and anxiety will be the emphasis in this four-week program.

**Date:** January 22, 2015 – February 19, 2015 (Thursdays)
**Time:** 6:00 pm - 7:30 pm
**Cost:** $79.00
**Location:** Arts and Letters Building, Banquet Hall

**Creative Writing**
This class is for creative people who like to use their skills to write short stories, poems and even books. Learn the basics of fiction writing: generating ideas, description, characterization, plotting, finding your voice, constructing dialogue, setting and imagery to create sharper and more engaging stories. In addition, students will learn about critiquing the work of others and how to apply this experience to their own writings in revision sessions.

**Date:** January 20, 2015 – February 17, 2015 (Tuesdays)
**Time:** 6:00 pm – 8:00 pm
**Cost:** $125.00
**Location:** Anderson Library, Conference Room

**The Elements of Writing**
Offering an overview of narrative elements common to various forms of storytelling, aspiring writers of all skill levels are invited to brush up on planning and plotting, discipline and methodology, creating compelling characters and settings, strategies and techniques of revision and tips on seeing your work published. Whether you’re crafting short stories, novels, screenplays, or creative nonfiction, bring your writing to another level in a helpful, relaxed academic atmosphere.

**Date:** February 24, 2015 – March 24, 2015 (Tuesdays)
**Time:** 6:00 pm – 8:00 pm
**Cost:** $125.00
**Location:** Anderson Library, Conference Room

**Sewing and Pattern Construction 101**
In this sewing class, students will learn how to construct a garment/craft or home decor item and design it to their specifications, read and follow a pattern, techniques of
how to make alterations to a pattern and custom fit, giving it a more tailored look. Students will also learn how to use a serger and techniques of how to embellish their project giving it a more fashionable look. Participants will need a list of materials and a sewing machine for each class as well as an understanding of the basic sewing stitches such as the straight stitch and zigzag.

Date: January 19, 2015 – February 16, 2015 (Mondays)  
Time: 6:00 pm - 8:30 pm  
Cost: $99.00  
Location: Arts and Letters Building, Banquet Hall

**Interior Design**
Discover the different facets of Interior Design through this 10-week course. You will learn the elements and principles of design, color theory, basic space planning and much more! There will be field trips to explore floor covering and lighting design as well. The course is perfect for you if you enjoy decorating as a hobby or wish to pursue further studies in the field.

Date: January 26, 2015 – March 23, 2015 (Mondays)  
Time: 6:30 pm - 8:30 pm  
Cost: $285.00  
Location: Anderson Library, Room 254

**Yard Design and Landscaping**
This course will focus on the elements of design in landscaping using native and regionally adapted plants. Ben McIver, a landscape architect and horticulturalist, can help you add a new look to your home and plant the plants that are suited for the location. This training program covers the basics of landscape design, plant selection, soil types and maintenance. Participants will have the opportunity to follow a sequential process to create an actual landscape design project.

Date: March 2 – 16, 2015 (Mondays)  
Time: 5:30 pm - 7:30 pm  
Cost: $95.00  
Location: Business Administration Building, Room 112

**Cake Decorating - Beginning**
Learn the basic fundamentals of cake decorating including how to smoothly ice a cake. Develop skills in pressure control, figure piping, applying borders and writing on cakes. Discover how to add basic flowers, leaves and the classic basket weave using butter cream frosting. Participants will make and decorate their own cake each week to practice and improve their cake decorating skills.

Date: February 11, 2015 – March 11, 2015 (Wednesdays)  
Time: 6:00 pm - 8:00 pm  
Cost: $95.00  
Location: Anderson Library, Kitchen

**Floral Arranging and Design**
Participants will learn to create beautiful flower arrangements and bouquets perfect for birthdays, anniversaries or special occasions throughout the year.

The course content will focus on the elements of floral design and cohesive color schemes while working on various types of arrangements using these elements while paying special attention to the arrangement type for height, shape and creative ideas for filling in gaps.

Date: March 19 – April 9, 2015 (Thursdays)  
Time: 6:00 pm - 8:00 pm  
Cost: $89.00  
Location: Arts and Letters Building, Kitchen

**Basic Digital Photography**
During this three week class, you will learn the basic functions, settings and buttons of your digital camera. Class will center on the students own use of their digital camera and using it in their everyday life. Some of the projects during the class will focus on use of the ISO, shutter speed and aperture of the lens. Weekly critiques will be used as a learning tool on improving the little things you can do to improve your images. Class is designed to give you a base from which you can grow as an amateur photographer.

Date: January 26, 2015 – February 9, 2015 (Mondays)  
Time: 6:00 pm - 8:00 pm  
Cost: $95.00  
Location: Business Administration Building, Room 119

**Editing Your Digital Images**
This class is a post shooting class. Class is three weeks and will center on the work flow of a digital image … from idea to camera to page to archive. Students will be introduced to the basics of digital retouching and the programs that are available on the market. Class projects will include learning how to crop, color balance and layout using the rule of thirds. Students will also have the opportunity to produce a “wall worthy” poster suitable for hanging in your house. Weekly critiques will be used as a learning tool to improve your images.
Hands on Photography
This four session class will start with a discussion that will center on some of the advanced features of a DSLR camera. Because this class focuses on some of the finer points of photography, students MUST have a DSLR. RAW vs JPEG, white balance, lens selection and off camera flash are just a few of the items that will be discussed. The second and third classes will be off campus and focus on the photography of objects and basics of photographing people. The instructor will be able to help each individual student with camera settings and ideas. The final class will be a wrap up critique for all of the images produced.

Sign Language
This is an introductory class for individuals wanting to learn sign language as well as the history and culture of the deaf community. With practice, you can learn over 400 signs and finger spellings. There is a great need for sign language interpreters in hospitals, schools, law enforcement and churches. Delve into the silent world of ASL and experience this complex and elegant language first-hand.

Test Preparation
PRAXIS I and II Workshop
This workshop is designed to improve test-taking skills, increase reading speed, enhance reading comprehension, reduce test-taking anxiety and increase knowledge in the
content area. The program assists with PRAXIS I, II, PLT, PPST, C-PPST or Specialty Area Tests.

Guarantee: $140.00 refunded to participants who follow the workshop format and attend all three meetings but do not pass the exams.

Date: January 24, February 7, and March 7, 2015 (Saturdays)
Time: 10:00 am - 4:00 pm
Cost: $250.00
Location: Business Administration Building, Room 112

Senior Segment

Introduction to Computers and Navigating the Internet for Senior Citizens
This class covers a basic introduction to computer hardware, software and mouse manipulation. Also included is how to use the World Wide Web, search engines and directories, social networking and bookmarking, blogs, wikis and more. Learn powerful research techniques to help you find whatever you want whenever you want, take advantage of the power of cloud computing, reconnect with friends and family, share documents and photos, plan vacations and make purchases, and discover how you can better defend your computer and your identity against external threats.

Date: January 28, 2015 – February 25, 2015 or March 25, 2015 – April 22, 2015 (Wednesdays)
Time: 4:00 pm - 6:00 pm
Cost: $75.00

Culinary and Beverage

Greek Night
Opah! We are going to taste our way through some Greek classics that you will learn to make at home for your family and friends. Come sample dolmathes, melantzani salata, tiropitas and many other traditional treats.

Date: January 26, 2015 (Monday)
Time: 6:00 pm - 9:00 pm
Cost: $45.00
Location: Arts and Letters Building, Kitchen

Healthy Southern Cooking
Can healthy cooking and southern foods exist together? Good question! We will explore options on some traditional regional cooking and how to make them lighter, leaner and STILL taste great!

Date: February 16, 2015 (Monday)
Time: 6:00 pm - 9:00 pm
Cost: $45.00
Location: Arts and Letters Building, Kitchen

Breakfast and Brunch
Tired of the same old thing for breakfast? Are you looking for some fresh ideas for your next brunch or maybe breakfast for supper? Come join us as we explore some new ways to enjoy some old favorites. You’ll never think of bacon, eggs and grits the same again!

Date: March 2, 2015 (Monday)
Time: 6:00 pm - 9:00 pm
Cost: $45.00
Location: Arts and Letters Building, Kitchen

Protein Packed Meals
A no-carbohydrate diet or low carbohydrate diet requires you to exclude dietary consumption of all or most carbohydrates so that your body goes into a state of ketosis, where the body converts dietary fat and body fat into fuel and energy. In this class Josie Holler will prepare outstanding and tasty dishes that are high in protein and low in carbs that make dieting easy.

Date: April 6, 2015 (Monday)
Time: 6:00 pm - 9:00 pm
Cost: $45.00
Location: Arts and Letters Building, Kitchen

Mexican Cuisine
Come get some ideas for your Cinco de Mayo party as we explore some tasty treats from our neighbors south of the Border. We will travel through several regions of Mexico as we try some of their culinary traditions. Come join us a let your taste buds take a culinary road trip!

Date: April 27, 2015 (Monday)
Time: 6:00 pm - 9:00 pm
Cost: $45.00
Location: Arts and Letters Building, Kitchen
Grape Expectations
Understand wine from the grape up. This class will be a focused tasting of core grapes, international styles and varietal characteristics. Participants will taste wines from various wine regions from around the world, experiencing different wine styles, comparing and identifying the components in wine; acid, tannin, sugar and alcohol, for balance and structure. The class content will also help students gain an understanding of labeling for branded and regional wines as well as tips for purchasing wines. Suggested food pairings will be served with each wine. The instructor Mr. Richard Fadeley holds the Certified Specialist of Wine (CSW) certificate from the Society of Wine Educators and is certified by the French Wine Society (as a FWS). He is also a columnist on wine topics for the *Free Times*.

**Date:** January 29, 2015 (Thursday)
**Time:** 6:00 pm - 9:00 pm
**Cost:** $55.00
**Location:** Anderson Library, Conference Room

A Night in Piedmonte
Northwest Italy produces some of the most compelling wines from this hotbed of viticulture. Piedmonte (Piedmont) is located in the foothills of the French Alps and known for its crisp whites as well as rich reds. Richard Fadeley, Certified Specialist of Wine (CSW) and the French Wine Society (FWS) will be your tour guide as we eat and taste our way around the serious part of Italy.

**Date:** February 26, 2015 (Thursday)
**Time:** 6:00 pm - 9:00 pm
**Cost:** $55.00
**Location:** Anderson Library, Conference Room

European Wine Tour
Europe produces some of the best wines than anywhere in the world. Take a virtual tasting tour as we trek through Europe to taste and explore an array of wines crafted within Portugal, Spain, Italy, France, Germany and Austria. Sparkling, whites, reds and even port will be offered. No passport required.

**Date:** March 12, 2015 (Thursday)
**Time:** 6:00 pm - 9:00 pm
**Cost:** $55.00
**Location:** Anderson Library, Conference Room
Classes will fill fast.
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Registration Form

Course ___________________________ Start Date _________ Fee _________
Course ___________________________ Start Date _________ Fee _________

First Name _________________________ Middle Name _________________________ Last Name _________________________

Email address ________________________________

Mailing Address ________________________________

City ___________________________ County ___________________________ State _________ Zip __________

Phone (home) ___________________________ Phone (cell) ___________________________

Email address ________________________________

Method of Payment   
  [ ] Check enclosed for $ ___________________________
  [ ] Visa   [ ] Mastercard   [ ] Discover   [ ] Expiration Date ___________________________

Card Number __________________________

Name (as it appears on the card) ___________________________ Signature ___________________________

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REGISTRATION INFORMATION

Contact Information
For more information about any of the courses offered in the catalog or for future courses, please contact Continuing Education Director Susan Brabham at 803-938-3795 or Fran Castleberry at 803-938-3813.

Refunds and Cancellations
Refunds will be processed without request when courses, seminars, or workshops are canceled by the College. Students can request a refund from Continuing Education by telephone, fax, mail or in person. Requests for refunds will be accepted up to 48 hours (2 working days) before a class starts.

Discrimination Policy
The University of South Carolina Sumter does not discriminate in employment or admissions on the basis of race, sex, age, national origin, religion, or handicap.

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