The University of South Carolina Sumter is seeking applications and nominations for the position of Associate Dean of Academic Affairs. USC Sumter is one of four regional campuses in the Palmetto College system of the University of South Carolina and serves a six county area in central South Carolina. Now in its forty-sixth year of serving students, USC Sumter delivers coursework, degrees, and services that enhance employment and cultural opportunities through the efforts of a faculty committed to high-quality teaching, scholarship, and service. The University is seeking an individual who can work within a team to provide innovative leadership for academic and student affairs for the local campus and the geographic area we serve, promote educational opportunities for active duty military personnel and dependents at nearby Shaw Air Force Base, and fully engage our campus in Palmetto College--the USC System initiative to deliver high-quality, online bachelor’s degrees across the state.

As chief academic officer for the campus, the Associate Dean supervises all student, curricular, and faculty matters; ensures USC Sumter’s full engagement in course and program offerings within Palmetto College; facilitates and encourages faculty recruitment and development as well as program development in all areas of responsibility; manages grants and budgets; develops relationships and articulation agreements to enhance student enrollment, economic development, and the communities we serve; works across functional areas to encourage recruitment, retention, and student success; and performs community outreach and public relations duties in concert with the campus Dean. Candidates must be collegial, have a good sense of humor, and demonstrate outstanding skills in communication, consensus building, and participatory management.

The Associate Dean reports to and serves at the pleasure of the Dean of USC Sumter.

**Required qualifications:**
- An earned doctorate;
- Leadership experience in higher education, including faculty governance and tenure and promotion;
- Demonstrable commitment to the use of distance technologies and developing courses and programs for online delivery;
- Successful experience promoting creative pedagogies for quality education in face-to-face and distance classes;
- Understanding of the interrelatedness of student and academic affairs and the creativity to integrate these areas for improving student success;

**Desired qualifications:**
- A record of highly effective teaching and scholarly achievement sufficient to qualify for rank as a senior faculty member;
- Experience teaching online and through other distance modalities;
- Evidence of leading change within an institution of higher education;
- Understanding and success with economic development, fund raising, and grant writing;
- A willingness to live in Sumter County and a substantial commitment to community service.

**Application Process:**
USC Sumter invites letters of nomination, applications, letters of interest, curriculum vita, and contact information from a minimum of five references submitted to Marchetta Williams, Director of Human Resources, USC Sumter, 200 Miller Rd., Sumter, SC 29150. Confidential review of materials will begin immediately and continue until the appointment is made. It is preferred that all nominations and applications be submitted prior to March 13, 2015.

*The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, or veteran status.*